

# MINUTES

## The HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION

### Regular Meeting – 19 December 2024 – 5:30 P.M.

The regular monthly meeting for the Hitchcock Economic Development Corporation (HEDC) will be held on Thursday December 19, 2024, at 5:30 PM. This will be an open meeting held at the HEDC boardroom at 8115 Hwy. 6, Hitchcock, Texas 77563.

## A G E N D A

### 1. Call to Order.

Meeting called to order at 5:35 PM.

### 2. Roll call of members.

All members present. City Manager, Marie Gelles, and Richard Reeves of ACT Construction also present.

### 3. Public Comments (Limit 2 minutes per speaker).

Marie Gelles thanked members of the board for attending the City's Appreciation Luncheon on December 11<sup>th</sup>.

Before continuing with the rest of the agenda, Richard Reeves was allowed to present on his concept for a 3D-printed commercial structure in the downtown district. After answering questions from board members, Richard left the meeting.

### 4. Consent Agenda

- a. Approval of the Minutes of the HEDC Regular Meeting November 21, 2024
- b. Approval of payment of the HEDC Monthly VISA account at Texas First Bank
- c. Review of contract renewal for Impact DataSource

The Executive Director provided an overview of the services and materials provided by Impact DataSource for consideration regarding a contract renewal for FY 2025.

Motion to approve the consent agenda was made by Chris Armacost and seconded by Ted Robinson. Motion passed unanimously.

### 5. HEDC Financial Report. (Devin DePascal)

Board approved the Financial Report as presented by the Executive Director.

### 6. Executive Director's Report. (Devin DePascal)

- a. Project Report

- b. Director's Activities**
- c. Real Property Update**
- d. Downtown & Events Status Report**

The Executive Director provided updates on all active projects, as well as meetings with prospects, plans for and interest in HEDC-owned property, and updates on planned and upcoming events.

The board also discussed the 3D-printing concept and established key components to be included in the design. It was also suggested that Chris Armacost and Kathy Marullo serve as the primary points of direction for the Executive Director regarding this project.

**7. Executive Session: Adjournment to Executive Session Pursuant to Texas Open Meetings Act, Tex. Gov. Code § 551.072 – Deliberation about Real Property.**

Entered Executive Session at 7:44 PM.

**8. Reconvene into open session and consider action discussed in executive session.**

Reconvened from Executive Session at 8:13 PM.

**9. President's Comments**

- a. Brief the board on status of HEDC Activities.**

Jack Click suggested reviewing the bylaws and identifying potential future board members.

**10. Mayor's Comments**

None.

**11. Board Members' Comments**

None.

**ANNOUNCEMENT**

- a. Next regular meeting 23 January 2025 at 5:30 p.m.**

**12. ADJOURN**

Meeting was adjourned at 8:30 PM.